**JOB CODE: 040 TITLE: Intern – Education LAST DATE: 03/12/2018**

Total No. of Posts: 1

Gender: Male / Female

Age : 22-30 yrs

Stipend: 10,000 per month (consolidated)

Type: On Contractual basis

Job Description:

* Conducting daily educational activities in the Museum galleries
* Giving guided tours, gallery talks to the visitors
* Assistance with planning and organising educational programmes, lectures, events at the Museum
* Co-ordinating with gallery activity trainees to ensure smooth functioning of gallery activities
* Any other work as may be requested by the Education Officer, Curators or DG’s Office

Essential Qualification:

* MA/MSc/MFA /BA/ BSc/ BFA/ BVA with Diploma in Museology.
* Knowledge of IT, Multimedia, Internet, etc.
* Ability to interact with people of all ages and backgrounds, deliver talks, conduct educational activities
* Good speaking and writing skills in English, Hindi and Marathi

Desirable Qualification:

* Enthusiastic, self –starter, ability to work with deadlines
* Ability to communicate well with different kinds of people, especially children.

**APPLICATION PROCEDURE**

Interested candidates may send only CV with photograph on or before **3rd December 2018** to The Assistant Director (Admin) on the above mentioned address. Please Superscribe the envelope with the post applied for along with the Job Code **OR** email your CV mentioning the Job Code and the Post in the Subject box on recruitmentcsmvs@gmail.com.