**JOB CODE: 049 LAST DATE: 18.04.2019**

**TITLE: Summer Intern – Curatorial & Archives**

Total No. of Posts: 2

Gender : Male / Female

Age : 22-30 yrs

Stipend : 5,000 per month (consolidated)

Type : On contract -2 months

Job Description:

* Assistance with maintenance and management of galleries/storage.
* Assistance with queries that seek information w.r.t. objects/images/Museum, etc.
* Assisting curators in research & documentation of objects.
* Help with organizing various exhibitions for Museum.
* Assisting with organisation of various events at the Museum.
* Assisting in Archives – Scanning, filing, etc.
* Any other work as may be requested by the Curators, Education Officer or DG’s Office

Essential Qualification:

* Bachelors or Masters degree in Art/ Art History/ History/ Ancient History/ Archaeology/ Museology/ Archiving
* Knowledge of IT, Multimedia, Internet, etc.
* Ability to interact with people of all ages and backgrounds, deliver talks, conduct educational activities.
* Good speaking and writing skills in English, Hindi and Marathi

Desirable Qualification:

* Enthusiastic, self –starter, ability to work with deadlines, good organisational skills

**APPLICATION PROCEDURE**

**Interested candidates may send only CV with photograph on or before 18th April 2019 to The Assistant Director (Admin), on Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, 159-161, M.G. Road, Fort, Mumbai 400023. Superscribe the envelope with the post applied for with the Job code OR email your CV mentioning the Job Code and the Post applied for in the Subject line on** [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)