**JOB CODE: 051 TITLE: Graphic Designer LAST DATE: 20.04.2019**

Total No. of Posts: 1

Gender : Male / Female

Age : 22 – 32 yrs

Remuneration : Rs. 20,000 – 25,000/- (Commensurate with experience)

Type : On contract basis

Job Description:

* Creating art graphics for all exhibition, education and operational aspects of the Children’s Museum. He/ She will liaise with the Education Department to design banners & publicity material, labels, information panels, brochures, leaflets, activity worksheets/trails/collateral, education dockets, and other paraphernalia for the Children’s Museum and any other work as required.
* Designing Pamphlets, Resources and other materials.
* Image Editing, Scanning.
* Coordinating with printers and vendors, supervising installation of banners, etc
* He/ She will assist with creating and conducting art activities during educational programmes as required.
* He/ She will assist with set up of the exhibition within the Children’s Museum as required.

Essential Qualification:

* Minimum Second class Bachelor’s degree / Diploma in Fine Arts/ Applied Arts/ Commercial Arts/ Museology
* Knowledge of design software – Adobe Photoshop, InDesign, Illustrator, Corel Draw
* Knowledge of Multimedia, Internet, etc.

Desirable Qualification:

* Enthusiastic, self –starter, ability to work with deadlines
* Ability to communicate well with different kinds of people, especially children.
* Willingness to travel if required

**APPLICATION PROCEDURE**

**Interested candidates may send only CV with photograph on or before 20th April 2019 to The Assistant Director (Admin), on Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, 159-161, M.G. Road, Fort, Mumbai 400023. Superscribe the envelope with the post applied for with the Job code OR email your CV mentioning the Job Code and the Post applied for in the Subject line on** [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)