**JOB CODE:120 TITLE: BUS ATTENDANT LAST DATE: 10/09/2023**

Total No. of Posts : 1

Remuneration : 12,000 – 15,000 per month (consolidated)

Type : On contract (3 months)

**Job Description:**

* Maintain and upkeep Museum premises and buses daily.
* Provide technical and manual assistance for bus maintenance, like tyre change etc.
* Provide vehicle navigation and parking assistance for the bus.
* Travel to various locations in Mumbai and outstation as per Museum on Wheels itinerary with the Bus and stay overnight at destinations if needed.
* Provide vehicle assistance during garage visits.
* Purchase materials required for maintenance and upkeep.
* Handle and move display and educational materials as necessary.
* Completing any other tasks as directed by senior management.

**Essential Qualification:**

* Minimum Std. 12th pass
* Ability to communicate in Marathi and Hindi
* Basic Knowledge of Vehicle Maintenance

**Desirable Skills:**

* Enthusiastic, fast learner
* Basic knowledge of English, Hindi, and Marathi.
* Basic knowledge of technical skills such as carpentry and electrical, etc

**APPLICATION PROCEDURE**

Interested candidates may send CV with photograph on or before September 10, 2023 to The Assistant Director (Admin) on the above-mentioned address. Kindly superscribe the envelope with the post applied for (Job Code 120 Bus Attendant **OR** email your CV mentioning (Job Code 120 Bus Attendant) in the Subject line on [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)

The decision of the Board of Trustees in the matter shall be final and they shall not be obliged to give any reasons for the same.