**JOB CODE:121 LAST DATE: 10/09/2023**

**TITLE: Conservation Assistant**

Total No. of Post : 2

Remuneration : 30,000 – 35,000 per month (consolidated)

Will commensurate with age and experience

Type : On contract– Full Time

**Job Description:**

* Conservation of historic and artistic works including those on paper, canvas paintings and objects of varied materials such as wood, metals, textiles, stone, composite media, etc.
* Examination, documentation, technical analysis and research. Preparation of assessment reports, technical reports, identification and assessment of surveys, preventive care of collections, monitoring environmental parameters & reporting and writing articles for peer-reviewed journals, etc.
* Procurement of conservation equipment and materials.
* Introducing latest advancements in art conservation techniques, equipment and material analysis methods.
* Organizing workshops / technical meetings.
* Time bound delivery of project objectives.
* Any other task assigned by section in charge.

**Essential Qualification & Experience:**

* Masters / PG Diploma in Museology & Conservation.

Relaxation on Master’s degree may be made in special case where candidates have Bachelor’s degree with training in Conservation from recognized institution and display an understanding of conservation procedure, skills and sensitivity.

* Experience: Minimum experience over 2 years in art conservation and restoration from recognized / reputed institutions or conservation studios may apply. Museum experience preferable. Persons skilled in art and craft skills such as stone working, wood working, metal working etc may also apply. People with science background and an interest and skills in arts and crafts are encouraged to apply.

**APPLICATION PROCEDURE**

Interested candidates may send only CV on or before September 10, 2023 to The Assistant Director (Admin) on the above-mentioned address. Kindly superscribe the envelope with the post applied for (Job Code 121 Conservation Assistant **OR** email your CV mentioning (Job Code 121 Conservation Assistant) in the Subject line on [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)

The decision of the Board of Trustees in the matter shall be final and they shall not be obliged to give any reasons for the same.