**JOB CODE:123 LAST DATE: 10/09/2023**

**TITLE: Communication and Publication Associate**

Total No. of Post : 1

Remuneration : 35,000 per month (consolidated)

Type : On contract

Age : less than 40 years

**Job Description:**

* To assist the team with creating content and compilation of the conservation articles for publication.
* To copy editing articles and other content for the conservation department.
* To create content for social media posts of the conservation department.
* To assist in creating content for other activities/events of the center, creation of press release for conservation activities and research assignments.
* To coordinate with authors, editors, image-editors and publishers.
* To coordinate and manage images for the publication.
* Any other task assigned by section in charge

**Essential Qualification & Experience:**

* Masters in Journalism/ Mass Communication.
* Should have minimum 01-year experience.

**APPLICATION PROCEDURE**

Interested candidates may send only CV on or before September 10, 2023 to The Assistant Director (Admin) on the above-mentioned address. Kindly superscribe the envelope with the post applied for (Job Code 123 Communication and Publication Associate **OR** email your CV mentioning (Job Code 123 Communication and Publication Associate) in the Subject line on [recruitmentcsmvs@gmail.com](mailto:recruitmentcsmvs@gmail.com)

The decision of the Board of Trustees in the matter shall be final and they shall not be obliged to give any reasons for the same.