**JOB CODE: 003 TITLE: Intern – Museum on Wheels LAST DATE: 23/11/2016**

Total No. of Posts: 2

Gender: Male / Female

Age : 22-30 yrs

Stipend: 10,000 per month (consolidated)

Type: On contract (1 year)

Job Description :

* Visits on various locations along with the bus
* Assisting with planning and executing exhibitions in the Museum on Wheels.
* Facilitating overseeing daily maintenance of the Museum on Wheels.
* Writing reports and other administrative work.
* Managing social media
* Assistance with educational activities at the Museum when the bus is stationed.
* Any other work as may be requested by the Education Officer, Curators or DG’s Office

Essential Qualification:

* MA/MSc/MFA /BA/ BSc/ BFA/ BVA with Diploma in Museology.
* Knowledge of IT, Multimedia, Internet, etc.
* Ability to interact with people of all ages and backgrounds, deliver talks, conduct educational activities
* Good speaking and writing skills in English, Hindi and Marathi

Desirable Qualification:

* Enthusiastic, self –starter, ability to work with deadlines
* Ability to communicate well with different kinds of people, especially children.

**ADVERTISEMENT**

**Intrested candidates may send only CV on or before 23rd November 2016 to The Assistant Director (Admin), on Chhatrapati Shivaji Maharaj Vastu Sangrahalaya, 159-161, M.G. Road, Fort, Mumbai 400023. or mail us on** **recruitmentcsmvs@gmail.com** **Supersubscribe the envelope with the post applied for with the Job code. Log on to our website** [**www.csmvs.in/jobs.html**](http://www.csmvs.in/jobs.html)